## Feb 23, 2024 | Weekly Team Stand Up via Zoom

Attendees: [Ayan Patel](mailto:acpatel@bu.edu) [Ian Tsai](mailto:iantsai@bu.edu) [Matthew Levine](mailto:mlevine6@bu.edu) [Mohit Sai Gutha](mailto:mohitsai@bu.edu) [Yuchen Li](mailto:nikkili@bu.edu) [Sri Harsha Kotamraju](mailto:shk8@bu.edu)

Notes

* Planning on document structure for the early insights report.
* Ayan Patel explained what was discussed in the weekly check in meeting
* Discussing about some missing columns in a few data sets (for example missing mail code in 2014 data set, etc.)

Action items

* Individual Graphs and analysis insights by the team members to be pasted on the same doc.
* Push weekly scrum report and weekly meeting notes to the github repo
* Consolidate all the analysis from all team members into a single cohesive report
* Power point presentation to go along with the report